



Zeta Phi Beta Sorority, Inc.
Xi Zeta Zeta Chapter
P.O. Box 610985
San Jose, CA 95161
Website: www.casouthbayzetas.org

BUSINESS MEETING MINUTES TEMPLATE

February 17, 2018

Soror Kotarah Thompson called the meeting to order at 10:11 a.m

Devotions

The National Hymn was sung followed by the recitation of the National Prayer.

BUSINESS

Roll Call:

Attendees: Soror Tanya Fitzgerald (came in after roll call and time was not documented), Soror Ardette Fulton, Soror Jameela Fulton, Soror Katherine House, Soror Ann Mask, Soror Jessica Minter (came in after roll call and time was not documented), Soror Karen Patterson-Schuberg, Soror Renee Rodgers, Soror Elizabeth Smith, and Soror Kotarah Thompson

Guests:

None according to recording

Agenda:

Soror J. Fulton made a motion to approve the agenda as written, seconded by Soror K. Patterson-Schuberg. Motion approved..

Minutes:

Soror A. Fulton made a motion to approve the January Business Minutes as recorded, seconded by Soror . Motion approved.

Correspondence:

A Thank You Card was presented from Madam State Direction Zakkiyyah Nazzeeh.

Tamias-Grammateus Report

Soror J. Fulton made a motion to accept the Tamias-Grammateus report, seconded by Soror K. Patterson-Schuberg.. Motion approved.

Tamias Report

Soror K. House made a motion to accept the Tamias report as submitted seconded by Soror K. Patterson-Schuberg.



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OFFICERS' REPORTS

Basileus Report: *(Review submitted report for detail.)*

Soror K. Thompson presented The Basileus report.

First Anti- Basileus Report: *(Review submitted report.)*

Soror K. Thompson presented The First Anti-Basileus Report.

Second Anti-Basileus Report: *(No written report submitted.)*

Soror J. Fulton presented The Second Anti-Basileus Report.

Third Anti-Basileus Report: *(Review submitted report.)*

Soror J. Fulton presented the Third Anti-Basileus Report.

COMMITTEES REPORTS

Bylaws/SOPs Committee Report

The Bylaw review was tabled.

Zeta Youth Auxiliaries Committee: *(Review submitted report)*

Soror R. Rodgers presented the Zeta Youth Auxiliary Report.

Finer Womanhood Brunch *(Review submitted report)*

Soror R. Rodgers presented The Finer Womanhood Brunch Report.

Scholarship Committee: *(Review submitted report)*

Soror R. Rodgers presented The Scholarship Committee Report. There were five applicants and three candidates were interviewed on February 17, 2018.

Centennial Representative: *(Review submitted report)*

Soror R. Rodgers presented The Centennial updates.

Social Media: *(No written report submitted.)*

Soror J. Minter presented the social media updates.



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Zeta Sip and Mix Community Event: *(No written report submitted.)*

Soror J. Minter presented a debrief for The Zeta Sip and Mix Community Event.

Z-H.O.P.E: *(No report submitted.)*

This position is vacant.

Social Action: *(Review submitted report.)*

Soror K. Thompson presented The Social Action Committee Report.

Important Discussion points:

- Choosing a shelter to serve.
- Voter registration Drive
- PACT Collaboration (DACA and ICE interactions). Soror Thompson will send a link with information to the chapter.

Bowl-A-Thon Scholarship Fundraiser: *(Review submitted report.)*

Soror K. Thompson presented The Bowl-A-Thon Scholarship Fundraiser Updates.

Nominations/Elections: *(No written report submitted.)*

Soror A. Fulton presented the Nominations/Elections Committee Updates.

Important Notes:

- The deadline for submitting nominations has passes without submissions for Basileus, First Anti-Basileus and Second Anti-Basileus.
- Elections will be completed during the April Business Meeting
- Installation will occur during the May Business Meeting.

Sigma/Zeta Council: *(No written report submitted.)*

Soror K. House presented The Sigma/Zeta Council's updates.

Silicon Valley NPHC: *(No report submitted.)*

Black Kitchen Cabinet Council: *(No report submitted.)*

California State Leadership Meeting: *(No written report submitted.)*

Soror A. Fulton presented her takeaways from the CA State Leadership Meeting.



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UNFINISHED BUSINESS/NEW BUSINESS

Regional Executive Board Chair deferred the vote to the chapter via Survey Monkey.
Article VI (changing to 50% plus one)
Article VII (Option 1 or Option 2)

Motion by Soror R. Rodgers to approve the proposed revision for Article VI Section 2 Subsection and seconded by Soror K. House. Motion Passes with one opposition.

Motion by Soror C. Carr-Jones to approve Article VII Option 2 and seconded by Soror A. Mask. Motion passes.

ANNOUNCEMENTS

Birthday Acknowledgements:

HAPPY BIRTHDAY to the following Sorors:
Soror Ann Mask February 22

Zetas in Wakanda will be at 3:50 pm.

CLOSING

Closing Prayer
Sorority Hymn (second verse and chorus)
Adjournment at 12:10 p.m. by Soror K. Thompson